

+IOWAccess Project #11
Meeting Summary
Tuesday March 3, 1998 2:30 p.m.
The Federal Building, Des Moines

University of Northern Iowa, Cedar Rapids Area Education Agency,
Clinton High School, Muscatine High School

Members Attending

Stan Kuhn, *Iowa Department of Natural Resources*

Elizabeth Henderson, *Iowa Department of Economic Development*

Cherity Gabrielle, *Iowa Department of Natural Resources – Air Quality Bureau*

Gordon Greta, *Iowa Association of Municipal Utilities*

Staff

Amy Campbell, IOWAccess Staff

Andy Warren, IOWAccess Staff

No attendees at remote sites.

Windsor Contract Update

Kuhn reported the Windsor contract was finalized in February. Gabrielle reported on the kickoff meeting on February 24th. She felt very comfortable about Windsor and their abilities.

On March 9th and 10th Windsor will conduct a series of interviews with the control group and others concerning outputs and what the new system will specifically perform. On March 10th, Windsor will meet with the compliance group and further conduct interviews to assist them with the construction of the system. Windsor also sees no problem in completing a work plan by March 16th.

Kuhn asked about control group participation in the Windsor interviews and the group agreed it was a good idea to have those people active and giving further input. Gabrielle has the control group names and she will see if they want to speak with the Windsor group.

Concerning the budget Kuhn stated the project was under the budget and looks in good shape.

Kuhn asked about participation in other projects. Amy Campbell, IOWAccess staff, said different groups are at different levels in their work plans. She mentioned that since Windsor was already chosen as the contractor, there won't be any major issues to discuss until Windsor gives a briefing on the progress.

Henderson mentioned she will send out the monthly reports from Windsor meetings for all project members to review. She also stated that a meeting with Windsor and the whole project committee would be set up after checking various schedules.

The next meeting will be the first part of May.

The meeting adjourned at 3:30pm.